

## PART 1: ENROLMENT FORM

Please complete this form clearly and submit to [ofcaf@ontariosoilcrop.org](mailto:ofcaf@ontariosoilcrop.org).

☐ Langue de correspondance préférée: Français

First Name

Last Name

Legal Name of Farm Business (Complete name that the farm business **files taxes** under)

Operating Name of Farm Business (Name under which the farm business **operates**)

☐ Same as Legal Farm Business Name, OR:

Mailing Address (Line 1)

Mailing Address (Line 2)

City/Town

Province

ON

Postal Code

Email Address

Primary Phone

### Authorized Signing Authorities

☐ I have legal signing authority for this business

Second signing authority

Third signing authority

First Name Last name

First Name Last Name

### Business Ownership Structure

☐ Sole Proprietorship

☐ Registered Professional Partnership

☐ Incorporated Business

☐ Cooperative

☐ Community or other Not-for-Profit

☐ Broader Public Sector

### Commodity Group

Indicate your primary commodity with letter 'A', this commodity contributes to the majority of gross farm income; Identify secondary commodity with a 'B', this commodity contributes to at least 25% of gross income (if applicable).

#### Crop Production:

\_\_\_ Oilseed and Grain

\_\_\_ Vegetable and Melon Farming

\_\_\_ Fruit and Tree Nut Farming

\_\_\_ Food Crops Grown Under Cover

\_\_\_ Nursery and Floriculture Production

\_\_\_ Maple Syrup and Products Production

\_\_\_ Other Crop Farming, (e.g. sugar beets, hay, herbs, spices, mint, hops)

#### Animal Production:

\_\_\_ Beef Cattle including feedlots

\_\_\_ Dairy Cattle and Milk Production

\_\_\_ Hog and Pig Farming

\_\_\_ Poultry and Egg Production

\_\_\_ Sheep Farming

\_\_\_ Goat Farming

\_\_\_ Apiculture

\_\_\_ Aquaculture

\_\_\_ Horse and Other Equine Production

\_\_\_ Fur-Bearing Animal and Rabbit Production

\_\_\_ All other Animal Production (including deer, elk and lama)

### Farm Business Registration Number (FBRN)

A Farm Business Registration Number (FBRN) for a qualifying farm business can be received by registering with the OFA, CFFO or NFU-O. This is a five (5) to seven (7) digit number. Farm businesses that earn a gross farm income of \$7,000 or more (for income tax purposes) are required by legislation to register their business.

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If you do not have a FBRN, but qualify for an **exemption**,

Please select the option below. Further documentation may be required to verify your exemption status.

☐ Religious Exemption

☐ Cultural Exemption

- ☐ I am not required to have a FBRN according to the Farm Registration and Farm Organizations Funding Act, but own 25 acres of land or more, assessed as 'Farm', as indicated by a current Municipal Property Assessment Notice or Municipal Tax Bill. A copy is attached to my application (if applicable).
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- ☐ I am not required to have an FBRN according to the Farm Registration and Farm Organizations Funding Act, but have an income exemption for the Farm Property Class Tax Rate Program (provided with application submission)

## PART 2: PROJECT APPLICATION FORM

### Step 1: Project Location

Address Line 1		Address Line 2	
City/Town	Province <b>ON</b>	Postal Code	Municipality

### Step 2: Project Description

The Ontario Soil and Crop Improvement Association (OSCIA) is excited to offer funding to support the Merit-based adoption of the use of biochar as a soil amendment. This funding opportunity has been approved with the aim of improving understanding of how biochar impacts greenhouse gas (GHG) emissions, soil carbon sequestration, and crop yields. As part of the project OSCIA staff will also work alongside you to understand the wider agronomic impacts of the practice on your system and the barriers you face while implementing this practice.

Briefly describe your current practices and how these practices are expected to change under the proposed project. If known, please provide information regarding application rates, product source, and potential changes in your farm fertility plan. Please note that ONE biochar application is required to occur in 2026 (either spring or fall 2026 based on your preference) and TWO applications are required in 2027: once in spring and once in fall. (limit 3,500 characters)

## Step 3: Work Plan

Estimated Project Start Date	Estimated Project Completion Date
Date (YYYY-MM-DD)	Date (2025-03-31)

## Project Activities and key milestones

List each activity/key milestone necessary to successfully complete the proposed project (i.e., application dates, planting dates and harvest dates), in order of estimated completion date. Refer to the Program Guide for eligible project start and completion dates. Attach additional sheets if necessary.

Activity/ Key Milestone	Estimate Completion Date (YYYY-MM-DD)
1.	
2.	
3.	
4.	
5.	

## Step 4: Project Cost Information

List proposed eligible costs for the complete project period. Refer to the Program Guide for details on eligible activities and expenditures. Attach additional sheets if necessary.

Cost Item Description (include all goods and services, equipment rentals)	Date Cost to be incurred (YYYY-MM-DD)	Estimated Amount (\$ CAD, before HST)
1.		
2.		
3.		
4.		
5.		
6.		
TOTAL COST:		\$ 0.00

## Step 5: Other Sources of Funding

List all other sources of program funding that you expect to receive for the proposed project. **DO NOT INCLUDE** your own funds (e.g., operating lines, bank loans, credit) or funds being applied for under this OFCAF application.

Source of Funding	Amount (\$ CAD)
1.	
2.	
3.	

## Step 6: Biochar Project Information

- How many acres of land are you planning on applying biochar to?  
Number of acres:
- Have you previously used any of the following practices on any of the acres being applied for? (check all that apply)
  - ☐ Nitrogen stabilizers
  - ☐ Nitrification and/or urease inhibiting products
  - ☐ Synthetic fertilizer substitute (i.e., manure, compost, digestate)
  - ☐ Biofertilizers
- Are any of the following soil conditions relevant to the acres being applied for? (check all that apply)
  - ☐ Low pH
  - ☐ Low soil organic matter (SOM)
  - ☐ Low cation exchange capacity (CEC)
  - ☐ Erosion issues
  - ☐ Compaction problems
  - ☐ Poor infiltration
- Do you plan on inoculating or charging biochar with nutrients (i.e., fertilizer, manure, or compost) prior to application as a soil amendment?
  - ☐ Yes
  - ☐ No
  - ☐ Undetermined
- Have you previously received or applied to OFCAF funding? If yes, please provide the project ID(s) (i.e., OFCAF-XXXXX)
  - ☐ Yes  
Project ID(s):
  - ☐ No
- Do any of the following apply to the owner(s) of the farm business applying for this OFCAF project? (check all that apply)
 

<input type="checkbox"/> First Nations, Métis or Inuit	<input type="checkbox"/> Person(s) of color	<input type="checkbox"/> Member(s) of an official language minority
<input type="checkbox"/> Women	<input type="checkbox"/> Under 40 years of age	<input type="checkbox"/> Prefer not to answer
<input type="checkbox"/> Person(s) with disabilities	<input type="checkbox"/> LGBTQ2+	<input type="checkbox"/> None of the above

## Declaration and Signature

The applicant must be a legal entity that is eligible under the Ontario On-Farm Climate Action Fund (the OFCAF). The individual who submits this application form must be a person who is authorized to bind the applicant to the Terms and Conditions outlined below.

### You must certify that:

- You have read, understand, and agree to abide by all requirements of the OFCAF Program Guide and the Terms and Conditions outlined herein.
- All information submitted on the application is true and complete, to the best of your knowledge, belief and understanding.
- All sources of funding for the proposed project, other than the applicant's, have been disclosed in this application, including sources and amounts from federal, provincial, and municipal governments, and such funds do not, and will, not exceed 100 per cent of total project costs.
- The applicant does not currently owe any money to Canada, or you have attached a description of the applicant's debt to Canada to this application.
- You are not, nor is any officer, director or employee of the applicant, a current or former federal public office holder or federal public servant, or, if you, or any officer, director or employee of the applicant are a current or former federal public officer holder or federal public servant, you or that officer, director or employee of the applicant are in compliance with the Conflict of Interest Act, the Conflict of Interest Code for Members of the House of Commons, the Values and Ethics Code for the Public Sector and the Policy on Conflict of Interest and Post-employment, as applicable.
- You are not, nor is any officer, director or employee of the applicant, a member of the House of Commons or of the Senate, or if you, or any officer, director or employee of the applicant are, you or the officer, director or employee of the applicant are permitted under the Parliament of Canada Act to receive funding from Canada under the OFCAF.
- You shall retain all records relating to any payments made to the applicant under the OFCAF, including all invoices and proof of payment for at least seven (7) years from the date on which payment was received by the applicant.
- You shall consent to OSCIA or Canada publishing information about the project/activities funded, including the amount of funding the applicant has been approved to receive and/or has received under the OFCAF, the nature and results of any project/ activities funded, along with the applicant's name.

### You must further acknowledge and accept that:

- OFCAF is a discretionary, non-entitlement program and the applicant is not entitled to funding merely as a consequence of submitting an application. Payment is subject to receiving all the necessary appropriations from the Government of Canada, the applicant and the applicant's project (and all activities) satisfying eligibility criteria, as well as the applicant's compliance with all terms and conditions of the OFCAF.
- If it is determined that the applicant has received a payment the applicant was not eligible to receive, through administrative error or otherwise, the applicant will repay any and all payments that the applicant was not eligible to receive as well as any surplus funding.
- Any payments made to the applicant may be subject to recovery or offset against the applicant's pre-existing debts to the Crown in Right of Canada.
- Ontario Soil and Crop Improvement Association (OSCIA) or Canada, including, their respective Ministers, directors, officers, agents, employees or representatives shall not be liable for any damage or loss whatsoever, or howsoever arising, including damage or loss arising from any advice, opinions, representations, warranties or the provision of information under the OFCAF.
- The information provided to the OFCAF, with the exception of social insurance numbers of recipients who are sole proprietors or unincorporated entities, may be disclosed by OSCIA to verify compliance with other federal funding initiatives administered by AAFC or another program administrator on behalf of AAFC in order to confirm the information provided, to verify eligibility and to ensure there is no duplication of funding.
- The information provided for the OFCAF may be subject to disclosure under the Freedom of Information and Protection of Privacy Act (Ontario), the Access to Information Act (Canada) or Privacy Act (Canada).

### You consent to the following on behalf of the applicant:

- To provide accurate, timely and full information, including supporting documentation, to OSCIA and to notify OSCIA immediately in the event there are any changes to information provided.
- To provide Canada or OSCIA, as well as their authorized representatives, with any information or access to a person, place, or thing within ten (10) business days of any request, field verification or audit.
- To comply with onsite field inspections and/or audits by OSCIA upon notice, and during normal business hours, to verify eligibility, and to evaluate compliance with the requirements of the OFCAF.
- To comply with reviews by Canada of information related to other programs and initiatives delivered by, or for, Canada in which the applicant is enrolled or has applied.
- The use of the applicant's name and contact information by OSCIA and/or Canada to contact the applicant for the purpose of evaluating the effectiveness and efficiency of the OFCAF programming, or for any other similar purpose.

**NOTICE OF COLLECTION OF PERSONAL INFORMATION:** Ontario Soil and Crop Improvement Association (OSCIA) may collect the social insurance number (SIN) of an OFCAF funding recipient where that recipient is a sole proprietor or an unincorporated entity, meet its obligations under the Income Tax Act (Canada), and for the purposes of auditing and collection of over-payments. If you have any questions or concerns regarding the collection of this information, please contact: OSCIA, at 1-367 Woodlawn Rd. W., Guelph, ON N1H 7K9, [OFCAF@ontariosoilcrop.org](mailto:OFCAF@ontariosoilcrop.org).



**BY CHECKING THIS BOX AND SIGNING BELOW, I AGREE TO BE BOUND BY THE TERMS AND CONDITIONS OF ONTARIO'S ON-FARM CLIMATE ACTION FUND, AS SET OUT ABOVE AND IN THE OFCAF PROGRAM GUIDE, AND AM AUTHORIZED TO SUBMIT THIS APPLICATION ON BEHALF OF THE APPLICANT AS WELL AS BIND THE APPLICANT TO THE TERMS AND CONDITIONS.**

Print Name	Signature	Date (YYYY-MM-DD)
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**Submit your application:** By email: [OFCAF@ontariosoilcrop.org](mailto:OFCAF@ontariosoilcrop.org)  
OR By Post: Ontario Soil and Crop Improvement Association  
1-367 Woodlawn Road West, Guelph, ON N1H 7K9



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